



## DRINKING WATER INSPECTORATE

Ground Floor, SW  
Seacole Building  
2 Marsham Street  
London  
SW1P 4DF

Enquiries: 0330 041 6501

Email: [reg31.enquiries@defra.gov.uk](mailto:reg31.enquiries@defra.gov.uk)  
DWI Website: [www.dwi.gov.uk](http://www.dwi.gov.uk)

DWI Ref: R31-10/2025

23<sup>rd</sup> December 2025

### **Notification of Requirement for submission of applications for Recognised Grade Materials – [Annex 3](#) of the List of Approved Products.**

To whom it may concern,

We are writing to inform you of the outcome of a recent review regarding the Annex 3 list of recognised grade materials used in the approval of products under Regulation 31. This review was undertaken due to the age of the existing document and recent updates to product formulations, including the withdrawal of certain materials, which have been brought to the attention of the Inspectorate.

#### **Purpose of This Notice**

1. The Inspectorate will be undertaking a comprehensive review of the Annex 3 list over the coming months. This will include receipt of applications for existing recognised materials and for new grades. The outcome of this review will be a list of recognised materials that hold a recognised material approval with the same requirements for approved products, including expiry/re-approval and notification of any changes.
2. While products currently listed will continue to be treated as recognised grades during this period, the annex will be updated to reflect re-approved grades following a formal submission process. The subsequent list generated will be similar to the List of Approved Products and will form part of the live upload from the applications database.

## Required Actions

3. All current suppliers with recognised grades in Annex 3 are required to submit an application within six months of the date of this letter to maintain their listing. Applications will be reviewed against formulations held by the Inspectorate.
4. Product formulations must be clearly stated in the application. Toxicological review data and testing may be required to support the approval.
5. Where BS6920 testing has been undertaken in the last 5 years, the test report must be made available.
6. Additionally, any product testing performed by laboratories (e.g. GC-MS or LC-MS analysis) should be provided in support of the application.
7. A Tier 1 application fee will apply to all currently listed recognised grade submissions. New applications for recognised grades will be charged at the Tier 2 fee.
8. Applications should be submitted in accordance with Advice Sheet 5 (enclosed with this letter) via the portal accessible through the Government Gateway. Further guidance can be found in Advice Sheet 12 on our website.

## Communication

9. This letter has been sent to all known suppliers of recognised grades and to all holders of approvals using recognised grades. Where an approval holder has been sent this letter, they should contact their supplier of recognised grade(s) and ensure that they will be submitting an application under this notice.
10. Where an application for an existing recognised grade is not submitted within 6 months of this letter, the recognised grade will be removed from Annex 3. Approval holders' approval will remain until the expiry of the approval. Upon renewal of approval, the application will not be permitted to use a grade no longer listed.

Responses to this letter should be directed to [reg31.enquiries@defra.gov.uk](mailto:reg31.enquiries@defra.gov.uk). Hard copies are not being sent, but the letter may be freely copied and will be available on the Inspectorate's website.

Yours sincerely



Ben Thorpe  
Inspector